

Test patients

The Test patients admin settings page allows users to review and remove test patient exclusions for submission. This page allows for a search of your health center's patients from your source system so that they can be flagged as test patients, and all of their related demographic and clinical data will be withheld from the file eventually submitted to HRSA. This will keep your UDS+ data as accurate as possible.

It displays the following:

- **Patient ID:** from the health center's source system
- **Patient name:** from the health center's source system
- **Patient DOB:** from the health center's source system
- **Patient sex:** from the health center's source system
- **Modified by:** refers to the last user who changed the patient exclusion. It will show "System_ETL" if it's never been edited.
- **Modified on:** refers to when the last user changed the patient exclusion. It will show "System_ETL" if it's never been edited.
- **Source system status:** either active or inactive

Important Note: Test patient exclusions may be removed from the list but not modified.

To access:

1. Navigate to **Admin settings**.
2. In the left-hand menu, Click **Value set mappings** and then **Test Patients**.
3. Click **Test patients**.
4. This opens the **Test patients'** page.

Value set mappings [New test patient exclusion](#)

Test patients [See history](#)

Indicate which patients in your source system are test patients to exclude them from UDS+ reporting. This list will be respected after the next data refresh from the EHR.

Search by patient ID, name, or DOB [Remove test patient exclusion](#)

Show 25 entries [Manage columns](#) Active only

Patient ID	Patient name	Patient DOB	Patient sex	Modified by	Modified on	Source system status
902114	Ana, longreedog	09/09/1948	F	Dayshawn Terry	09/17/2024, 10:54 AM	Active
902853	Ana, Obotreki	04/13/1957	M	Dayshawn Terry	09/17/2024, 10:54 AM	Active
911799	Ana, Ansolate	07/05/1934	M	Dayshawn Terry	09/17/2024, 10:54 AM	Active

Showing 1 to 3 of 3 entries [Prev](#) 1 [Next](#)

The **See history** link goes to the **Admin changes** audit log. Use this to view any changes to **Test Patients**.

Use the **Active only toggle** to see only the patients with the “Inactive” **Source system status**.

Search by

The Search by text box allows users to locate a test patient exclusion quickly.

Search by:

- The **patient ID**
- The patient’s **name**
- The patient’s **DOB**

Add a test patient exclusion

The **New test patient exclusion** button lets you indicate which patients in your source system are test patients and exclude them from UDS+ reporting.

Important Note: Users can add multiple patients at a time to the list.

1. In the left-hand menu, Click **Value set mappings** and then **Test Patients**.
2. Click the **New test patient exclusion** button.
3. This opens the **New test patient exclusion** panel.
4. Use the **Find a patient** to locate the test patient.
 - Click the radio button for either **Patient ID** or **Patient Name**.
 - Enter the patient’s ID number or name in the text box.

- Click **Find**. The list displays patients based on the entered information to “Find.”

New test patient exclusion

Find a patient Patient ID Patient name

First name Last name

Find

Only patients matching your search criteria exactly will return.

<input type="radio"/>	904532	Iaalzoc	Ana	05/07/1991	F
<input type="radio"/>	904609	Sskneesaani	Ana	08/02/1960	F
<input type="radio"/>	907669	Monobi	Ana	02/09/1935	M
<input type="radio"/>	908845	Inceno	Ana	04/14/1906	M
<input type="radio"/>	915423	Ololaks	Ana	09/10/1963	
<input type="radio"/>	920189	Monobiwanke	Ana	08/04/1903	F
<input type="radio"/>	921849	Aanichosma	Ana	09/10/1905	M
<input type="radio"/>	922173	Hbi Mi	Ana	10/16/1922	M

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5. Click the **radio button** for the patient(s) to be excluded.

Important Notes:

- Users can select more than one test patient.
- Use the Page navigation arrows to view additional patients as needed.

Only patients matching your search criteria exactly will return.

<input type="radio"/>	904609	Sskneesaani	Ana	08/02/1960	F
<input checked="" type="radio"/>	907669	Monobi	Ana	02/09/1935	M
<input checked="" type="radio"/>	908845	Inceno	Ana	04/14/1906	M
<input type="radio"/>	915423	Ololaks	Ana	09/10/1963	
<input type="radio"/>	920189	Monobiwanke	Ana	08/04/1903	F
<input type="radio"/>	921849	Aanichosma	Ana	09/10/1905	M
<input type="radio"/>	922173	Hbi Mi	Ana	10/16/1922	M

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6. Review the **Selected patient(s)** list as it shows the selected test patient(s).

Selected patient(s)

<input checked="" type="radio"/>	ID ↑	Last name	First name	DOB	Sex
<input checked="" type="radio"/>	907669	Monobi	Ana	02/09/1935	M
<input checked="" type="radio"/>	908845	Inceno	Ana	04/14/1906	M

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7. When finished, click **Save**.

8. The selected patient(s) will be added to the list of test patient exclusions.

Remove test patient exclusion

The Remove test patient exclusion feature allows users to remove a patient from the excluded test patients' list.

1. In the left-hand menu, Click **Value set mappings** and then **Test Patients**.

2. Use the **Search by** to locate the test patient.

Search by patient ID, name, or DOB

3. Click the **radio button(s)** to select the patient.

Important Notes:

- Users can select more than one patient to remove at a time.
- The Remove Test patient exclusion button becomes active *after* a radio button is selected.

4. Click the **Remove test** patient exclusion button.

Patient ID	Patient name	Patient DOB	Patient sex	Modified by	Modified on	Source system status
90214	Ana, longreedog	09/09/1948	F	Dayshawn Terry	09/17/2024, 10:54 AM	Active
902853	Ana, Obatireki	04/13/1957	M	Dayshawn Terry	09/17/2024, 10:54 AM	Active
911799	Ana, Ansolote	07/05/1934	M	Dayshawn Terry	09/17/2024, 10:54 AM	Active

5. The patient no longer appears in the Test patient exclusions list.